Health Care Management

The Health Care Management (HCM) major provides coursework and experience across the spectrum of health care supervision and management. Many Health Care Management graduates obtain supervisory and administrative positions in various health and medical facilities such as hospitals, nursing homes, public health departments, health insurance companies, or physician practices. Other graduates successfully complete graduate programs in a variety of business or health-related areas of study. The Bachelor of Science degree in Health Care Management accommodates beginning students as well as students who have professional preparation in health-oriented fields from colleges and universities, technical institutes, community colleges, proprietary institutions or military schools. Graduates of diploma programs also may be eligible for admission. Students in health care management build their knowledge through a combination of major core courses, approved electives and background courses, and the SIU University Core. The HCM program is certified by the Association of University Programs in Health Administration (AUPHA).

Students in the HCM major must meet with the HCM Academic Advisor to plan their course of study. Prospective students may complete their University Core Curriculum requirements at approved institutions, provided that four-year school and residence requirements are met.

Completing courses at any accredited college or university may satisfy the 39-hour University Core Curriculum requirements; credit received through CLEP, USAFI, DANTES; or through proficiency examinations. The Capstone Option is available to students who have obtained a business or health care-related Associate in Applied Science degree or its equivalent, and who have a GPA of at least 2.0 on a 4.0 scale (SIU calculation) on all work prior to the completion of the Associate in Applied Science degree. For more information please view the Capstone Option section.

In addition to University requirements, students must successfully complete all HCM core courses with a grade of C or higher prior to completing their required HCM 422 internship. Students receiving lower than a C in any HCM core course can only repeat that course once with the exception of HCM 422 which cannot be repeated if failed unless special circumstances apply as determined by the HCM Academic Review Committee. Students must maintain a minimum GPA of 2.0 within the Health Care Management major for graduation. Students receiving a grade lower than a C twice in any individual core HCM course and those who fall below a 2.0 GPA for two subsequent semesters are immediately dropped from the HCM program due to lack of academic performance.

Courses from other universities/colleges are not eligible as equivalencies to HCM required core courses unless an active articulation agreement exists. HCM required core courses are not eligible as independent studies.

Students participating in internships may be required to undergo a criminal background check and drug screening. Students who do not satisfactorily pass the background check and drug screening may find it difficult to secure an internship in the field of health care and may be removed from the HCM program. The internship requirements (which includes both HCM 421 and HCM 422) cannot be waived except for students in other School of Health Sciences programs who have satisfactorily completed that program’s required clinical internship as long as the clinical internship includes exposure to health care related management competencies related to their future field of clinical practice. Clinical students from other School of Health Sciences programs seeking to use their clinical internship to meet the HCM internship requirements (both HCM 421 and HCM 422) must first schedule a meeting with the HCM internship coordinator for individual approval since management competencies must be readily observable in the clinical internship. Clinical students failing to gain prior approval from the HCM internship coordinator will
not be allowed to use the clinical internship for the HCM internship credit and will need to complete the HCM internship requirements (both HCM 421 and HCM 422) to earn the HCM degree. Clinical students must earn a grade of C or higher in their clinical internship otherwise the waiver of the HCM internship requirements (HCM 421 and HCM 422) is void. If that occurs, the student must satisfactorily complete both HCM 421 and HCM 422 to earn their HCM degree.

Students will initiate and complete the processes involved with internship site selection and applicable SIUC approval processes. Internship hours cannot begin until all approvals have been obtained from the faculty member overseeing the internship processes, the internship site, and SIUC. Any contact hours students participate in prior to the internship being appropriately approved cannot be counted toward the required 150 contact hours.

Given the nature of the industry, there may be class projects or presentations when students are required, by an individual professor and/or the HCM Program Director, to dress professionally.

Online core courses in the HCM program are restricted to online HCM students only. On campus core courses in the HCM program are restricted to on campus HCM students. The HCM program prohibits moving from one format to the other. Students may petition the HCM Program Director to change formats due to a documented medical condition. Such petitions will be taken under consideration only when the proper documentation is received for review.

### Bachelor of Science Degree in Health Care Management Requirements

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>University Core Curriculum Requirements (Must include ECON 240)</td>
<td>39</td>
</tr>
<tr>
<td>Required Prerequisite/Background Courses: AH 105; HCM 310; ACCT 210 or ACCT 220; ECON 240 (or equivalents).</td>
<td>11</td>
</tr>
<tr>
<td>Requirements for Major in Health Care Management</td>
<td>48</td>
</tr>
<tr>
<td>Core Requirements: HCM 320, HCM 340, HCM 360, HCM 364, HCM 365, HCM 366, HCM 375, HCM 382, HCM 384, HCM 385, HCM 388, HCM 390, HCM 410, HCM 413, HCM 420, HCM 421</td>
<td>46</td>
</tr>
<tr>
<td>Internship: HCM 422</td>
<td>2</td>
</tr>
<tr>
<td>Other Requirements for Major in Health Care Management</td>
<td>19</td>
</tr>
<tr>
<td>AH 415, HCM 368, HCM 460, HCM 461, HCM 468, HCM 471 = Students in other SHS programs may use the core required courses taken toward that major to meet this requirement for the Health Care Management major.</td>
<td></td>
</tr>
<tr>
<td>Health Care Management Elective (students must choose one from the options below)</td>
<td>3</td>
</tr>
</tbody>
</table>
Degree Requirements

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<tr>
<td>PHIL 344, PH 345, PSYC 223, REHB 401-401H, REHB 405, REHB 446, SOC 465, NOT already counted towards the student’s degree elsewhere.</td>
<td>120</td>
</tr>
</tbody>
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Specialization in Respiratory Therapy

The Respiratory Therapy Specialization is a comprehensive program that prepares students for positions as respiratory therapists. In addition to the student’s major Health Care Management courses, the specialization in Respiratory Therapy will consist of both didactic and experiential courses. Experiential learning will take place through the required internship which takes place in a hospital setting approved by the University. Courses specific to the specialization will cover equipment and techniques of respiratory therapy, pharmacology, sterile techniques, pathology, treatment, neonatal and pediatric care, geriatric care and advanced life support. Special project assignments, presentations, and/or journal article reviews are an integral part of the curriculum. Students will be required to achieve a passing grade of a “C” or better in all Respiratory Therapy courses. After successful completion of all courses, they will be eligible to sit for the National Board for Respiratory Care (NBRC).

For admission to the Respiratory Therapy Specialization, students must first be admitted to the University and declared a Health Care Management major. In addition, students must have an average 2.7/4.0 GPA (SIUC calculation) to apply to the Respiratory Therapy Specialization. Selective admission criteria will be used to determine final admission into the Respiratory Therapy Specialization. Students interested in the Respiratory Therapy Specialization must meet with their Academic Advisor to begin the process.

Students in the Respiratory Therapy specialization may opt to have the HCM 421 Professional Practice for Health Care Managers and the HCM 422 Health Care Management Internship waived as required for the Bachelor of Science in Health Care Management. Since the HCM 353 Clinical Internship requires a component of health care management observation and participation in its competency expectation, students in the Respiratory Therapy specialization meet the internship requirements for the Health Care Management degree if they successfully complete the HCM 353 Clinical Internship course. Waiving HCM 421 and HCM 422 requires approval by the HCM Internship Coordinator and should take place no later than two semesters prior to the beginning of HCM 353. If the student should happen to fail HCM 353, they will then be required to enroll in, and successfully complete, HCM 421 and HCM 422 to complete their Bachelor of Science in Health Care Management. These students must adhere to all policies as defined in the undergraduate catalog for the Bachelor’s degree in Health Care Management, including those related to HCM 421 and HCM 422.

Students participating in internships may be required to undergo a criminal background check and drug screening. Students who do not satisfactorily pass the background check and/or drug screening may not be able to complete their clinical and/or management internship and may be removed from the Specialization in Respiratory Therapy and/or the Health Care Management program. The HCM 353 Clinical Internship is required and cannot be waived. Internship hours cannot begin until all approvals have been obtained from the faculty member overseeing the Respiratory Therapy and/or Health Care Management internship processes, the internship site, and SIUC. Any contact hours students participate in prior to the internship being appropriately approved cannot be counted toward the required contact hours.

Degree Requirements for the Specialization in Respiratory Therapy

<table>
<thead>
<tr>
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Requirements for Major in Health Care Management | 48
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  - Internship: HCM 421, HCM 422 | 3
Degree Requirements for the Specialization in Respiratory Therapy: (Must pass all of the following with a grade of "C" or higher). | 32
  - HCM 203, HCM 223, HCM 243, HCM 253, HCM 263, HCM 283, HCM 293, HCM 303, HCM 313, HCM 323, HCM 343, HCM 353, HCM 363, HCM 373 | 32
Total | 124

**Health Care Management Minor**

The minor in Health Care Management (HCM) is designed to prepare undergraduate students interested in health care management with the skills and knowledge to prepare for graduate study or work in the health care field. The HCM minor is comprised of 20 credit hours of coursework. A “C” or higher is required in all HCM core courses taken and 18 semester hours must be completed at SIU. Students must complete these courses:

AH 105-Medical Terminology
HCM 320-Health Policy and Politics
HCM 340-Managerial Epidemiology and Population Health
HCM 360-U.S. Healthcare Systems
HCM 366-Health Information Management
HCM 388-Legal Aspects and Current Issues in Healthcare
HCM 420-Healthcare Ethics

**Long Term Care Administration Minor**

The minor in Long Term Care is designed for students with an interest in a Long Term Care (LTC) specialization. The LTC minor is comprised of 17 credit hours of coursework and all coursework must be completed at SIUC. The course sequence is part of the eligibility requirements for those who wish to sit for the Illinois Nursing Home Administrator Licensure Examination. Students must complete these courses:

AH 105-Medical Terminology
HCM 364-Organizational Behavior in Healthcare Organizations
HCM 385-Health Care Finance
HCM 390-Human Resources in Health Professions
HCM 413-Long Term Care Administration
AH 415-Issues Related to Social Gerontology and Mortality
Health Information and Informatics Management Minor

The minor in Health Information and Informatics Management (HIM) is designed for students with an interest in a medical billing, reimbursement, auditing, and/or compliance specialization. The HIM minor is comprised of 20 credit hours of coursework. A grade of "C" or higher is required in all courses and all 20 semester hours must be completed at SIU. Students must complete these courses:

AH 105-Medical Terminology
HCM 360-U.S. Health Care Systems
HCM 366-Health Information Management
HCM 368-Health Care Coding Procedures I
HCM 388-Legal Aspects and Current Issues in Health Care
HCM 410-Operations Management and Quality Improvement in Health Care
HCM 468-Health Care Coding Procedures II

The Health Care Management program offers three minors. All prerequisites of courses in the minors must be satisfied. Students must consult the HCM Academic Advisor in the School of Health Sciences to declare a minor.

Health Care Management Courses

HCM203 - Principles Respiratory Therapy 203-3 Principles of Respiratory Therapy. A course designed for the beginning respiratory therapy student. An introduction to the fundamental principles and devices used in respiratory care practice. Significance is given to indications and contra-indications for therapeutic modalities, appropriate equipment selection, airway management and rehabilitation. Prerequisite: PHYS 101 or equivalent with a grade of C or better. Concurrent enrollment required in HCM 253. Restricted to Respiratory Therapy students only.

HCM223 - Prin of Respiratory Therapy 223-3 Principles of Respiratory Therapy.

HCM243 - Cardiopulmonary Physiology 243-2 Basic Cardiopulmonary Physiology. A presentation of physiological functions including acid-base relationships, gas perfusion, functions of ventilatory control, ventilation perfusion analysis, cardiopulmonary hemodynamics and blood gas analysis. Prerequisite: PHYS 101, CHEM 106, ZOOL 115 or ZOOL 117 or equivalent. Restricted to Respiratory Therapy students only.

HCM253 - Clinic Practice and Lab 253-1 Clinical Practice and Laboratory. Orientation to the clinical setting with special emphasis on basic procedures and the role of the respiratory therapy department as part of the health care system. Concepts and theories, in both lecture and laboratory formats, are explored to provide and enhance a working knowledge with respiratory therapy equipment, the physical principles of equipment operation and pulmonary therapeutic techniques. $25 lab fee required. Concurrent enrollment required in HCM 203, HCM 223, HCM 243 and HCM 313. Restricted to Respiratory Therapy students only.

HCM258 - Work Experience Credit 258-1 to 10 Work Experience Credit. Credit awarded for management or supervisory experience in the health care industry. Credit cannot be applied to the Health Care Management core required courses. Application packet must be completed by the student by the end of the first semester in the HCM program and submitted to the HCM academic advisor who will forward to the appropriate individual(s) for review. Late applications will not be considered. Restricted to HCM majors.

HCM259 - Occupational Education Credit 259-1 to 10 Occupational Education Credit. Credit awarded for past occupational educational experiences directly related to the health care management.
Cannot be applied to the Health Care Management core required courses. Application packet must be completed by the student by the end of the first semester in the HCM program and submitted to the HCM academic advisor who will forward to the appropriate individual(s) for review. Late applications will not be considered. Restricted to HCM majors.

**HCM263 - Mechanical Ventilation & Lab** 263-3 Principles of Mechanical Ventilation and Laboratory. Introduces mechanical functions of equipment used in continuous and intermittent ventilation of adult, pediatric and neonatal patients. Indications, contraindications, and hazards of continuous ventilation with significance given to ventilatory management and monitoring techniques. Through both laboratory and lecture formats, students will explore functional mechanical ventilation characteristics, assembly of patient circuits, ventilator monitoring and weaning techniques. Also included is the analysis of arterial blood gas parameters and assessment of the ventilator patient. One hour of laboratory instruction is required. $25 laboratory fee is required. Prerequisite: HCM 203 with a grade of C or better. Restricted to Respiratory Therapy students only.

**HCM283 - Pulmonary Disease** 283-1 Survey of Pulmonary Disease. An introduction to the nature, etiology, diagnosis, treatment, epidemiology, and prevention of pulmonary conditions, which involve changes in structure and function. Prerequisites: HCM 243, HCM 313 each with a grade of C or better. Restricted to Respiratory Therapy students only.

**HCM293 - Clinical Practice Resp Therapy** 293-1 Clinical Practice in Respiratory Therapy. Supervised clinical experience, which emphasizes fundamental respiratory therapy procedures and introduces the student to critical care procedures and management. Equivalent to 40 hours weekly for 8 weeks. Students will expand their professional exposure to the field of respiratory therapy exploring the patient experience, interprofessional collaboration and working relationships, and proper patient documentation. Prerequisites: HCM 203, HCM 243, HCM 253 and HCM 313 all with grades of C or better. Restricted to Respiratory Therapy students only.

**HCM303 - Clinical Simulation Seminar** 303-2 Clinical Simulation Seminar. Designed for the advanced respiratory care student or practitioners in preparation for the clinical simulation examination required for the NBRC advanced practitioner credential. Content will review format, matrix and examples of clinical simulations and typical case studies used on the examination. Two lecture/assessment hours per week (in 8-week summer semester). Restricted to Respiratory Therapy students only.

**HCM310 - Healthcare Services & Consumer** 310-3 Healthcare Services and the Consumer. A course designed for users of healthcare services, students will explore the history of US healthcare reform and landmark healthcare legislation known as the Affordable Care Act. Focus is on the impact of healthcare organizations, employers, insurers, medical practice, the economy, and especially the consumer of healthcare services. Exploration of varying ACA plans, interpretation of EOBs, and a review of coding/billing mechanisms such as ICD, CPT, Co-pays, deductibles, assignment of benefits, capitation, co-insurance, coordinator of benefits, etc. will be explored aiding consumers of healthcare services in making informed healthcare decisions. Course uses microcomputer applications. Prerequisite: AH 105 with a grade of "C" or higher. Restricted to SAH major/minor.

**HCM320 - Health Policy & Politics** 320-3 Health Policy and Politics. A course focusing on the U.S. health policy-making process within the context of the political marketplace. Emphasis is on the ways in which health policy affects the determinants of health. Through real-world cases in health policy, health care management students analyze the public policy environment and gain an understanding of how to exert influence and deal with the political environment. Restricted to SAH major/minor.

**HCM323 - Respiratory Pathophysiology** 323-3 Respiratory Pathophysiology. A discussion of pulmonary complications with obstructive and restrictive disease components and their relationship with pulmonary function studies and blood gas analysis. Emphasis is given to patients with complications directly or indirectly affecting respiration and clinical applications. Prerequisites: HCM 243, PHSL 201 and PHSL 208 or equivalent with grades of C or better. Restricted to Respiratory Therapy students only.

**HCM340 - Epidemiology/Population Health** 340-3 Managerial Epidemiology and Population Health. Course in managerial epidemiological principles related to decision making processes involving the delivery and management of healthcare services. Focus on issues involved with population and community including outreach and campaigning, evidence based practice, prevention, and comparative effectiveness. Review governance issues in healthcare organizations and explore the role
of epidemiology as a foundational tool for making management related decisions in both clinical and non-clinical environments within the health care industry. Prerequisite: ENGL 101, AH 105, HCM 310 with a minimum grade of C. Restricted to School major/minor. $20 fee for lab license and/or annual updates.

HCM343 - Neonatal/Pediatric Resp Care 343-2 Neonatal/Pediatric Respiratory Care. Respiratory care of the neonate and pediatric patient is presented with emphasis on: physiology; cardiopulmonary disorders and diseases; assessment, evaluation and monitoring; and respiratory therapy modalities of treatment. Prerequisite: HCM 243 with a grade of C or better. Restricted to Respiratory Therapy students only.

HCM353 - Clinical Internship 353-2 Clinical Internship. Integration of clinical practice and knowledge for the advanced student. Students receive clinical experience in neonatal and adult intensive care units with an emphasis in ventilatory management. Students should plan to attend a major medical institution off campus for 40 hours a week for 16 weeks in the fall. Required competency also includes managerial observation, participation, and an evaluation of professional development applicable to the respiratory therapy field. Pass or Fail. No repeat if Fail. Prerequisites: HCM 263, HCM 293, HCM 323, HCM 343, HCM 363 with grades of C or better. Restricted to Respiratory Therapy students only.

HCM360 - U.S. Healthcare Systems 360-3 U.S. Healthcare Systems. This course is a study of the major components which comprise the US healthcare system. Focus is given to basic terminology, history, settings, personnel, access to care, types of care, utilization of services, vulnerable populations and future challenges for the delivery of health care services. Students will closely review clinical aspects and terminologies as they relate to medical conditions, medical equipment, and medical procedures for the purposes of interacting successfully with health care administrators, physicians/providers of care, and patients. Prerequisites: HCM 310 and HCM 340 with a minimum grade of C. Restricted to School of Health Sciences majors/minors.

HCM364 - Org Behavior Healthcare Orgs 364-3 Organizational Behavior in Healthcare Organizations. Evaluation of relationships in healthcare organizations. Studies the motivational factors of patient care vs. profits and modifying behaviors to achieve balance. Environmental factors of the healthcare field are evaluated for their impact on employee-management relations of healthcare professionals and patient care providers. Promotes effective planning and organizing within the complex and highly regulated healthcare industry assuring alignment of organizational goals and mission/visions/values related to quality of patient life and organizational success. Restricted to School of Health Sciences major/minor.

HCM365 - Stats/Research HC Professions 365-3 Statistics and Research for Health Care Professions. A course for students beginning a major in health care professions. Students examine and apply data to their professions with an emphasis placed upon the understanding of the basic principles, techniques and applications involved with analysis, synthesis and utilization of data. Focus will be placed on using data for empirical research. Prerequisite: UCC MATH 101 or higher. Restricted to SAH major/minor.

HCM366 - Health Information Management 366-3 Health Information Management. (University Core Curriculum) This course provides a multi-disciplinary analysis of the strategic application of information systems technology and the management of such in health care organizations and focuses on using leveraging information systems to analyze clinical data. Students will review reimbursement mechanisms used to track service utilization patterns which assist in the decision making processes within an overall organizational capacity and for the purposes of quality/performance improvement. Leadership aspects pertaining to evidence based management and governance will be explored as well as challenges facing the health care industry in terms of the management of information systems. Restricted to HCM major/minor. Approved UCC course in Social Sciences.

HCM368 - HC Coding Procedures I 368-3 Health Care Coding Procedures I. This course is a study of the major components and processes involved with medical coding as required for the reimbursement of health care services and for capturing data for information and informatics used in managerial decision
making within the health care industry. Medical documentation, ICD-9/10-CM coding, CPT coding, HCPCS, the claims processes will be covered through hands-on course exercises and case studies. Prerequisites: AH 105, HCM 360, HCM 366 with grades of C or better.

**HCM373 - Respiratory Therapy Seminar** 373-1 Respiratory Therapy Seminar. Course provides a review of didactic material covered in prior respiratory therapy courses and the students' clinical internship with respiratory therapy therapeutic, diagnostic and monitoring procedures. Students will demonstrate knowledge and proficiencies to be a practicing respiratory therapist and prepare to challenge the respiratory therapy national board examination. Concurrent enrollment required in HCM 353. Restricted to Respiratory Therapy students only.

**HCM375 - Healthcare Informatics** 375-3 Healthcare Informatics. Explores predictive analytics in patient care environments and the impact on health care organizations. Overview EHR/EMR systems and how they support organizational functions related to patient care, registration and scheduling, clinical systems and health care professionals. Discusses current issues surrounding the use of big data, predictive analysis, and data conversion in clinical environments. Explores software platforms such as EPIC, Allscripts and Cerner, along with implementation/training for managerial/clinical decision making, business reporting/forecasting in healthcare environments. Prerequisite: HCM 366 with a grade of C or better. Restricted to School of Health Sciences major/minor.

**HCM382 - Accreditation/Compliance in HC** 382-3 Accreditation and Compliance in Healthcare. Examines the high demand healthcare environment which requires proactive approaches to regulatory compliance forced on both mitigating risk and appreciation for the accreditation/compliance processes as a form of safety and quality for consumers of healthcare services. A thorough analysis of the varying regulatory bodies associated with the field of healthcare are examined and how their requirements differ. Both organizational integrity and excellence will be explored by examining varying regulatory compliance site surveys, examining the Malcolm-Baldridge excellence framework, and understanding assessment methodologies used to support accreditation and compliance efforts. Restricted to SAH major/minor.

**HCM384 - Strategy and Marketing** 384-3 Strategic Planning and Marketing in Health Care. A course that analyzes the fundamentals of strategic planning and leadership in health care organizations. Emphasis is placed on governance, mission, vision, values, leadership styles, business plans, marketing principles and strategies, and SWOT analysis. Fundamental aspects of marketing will be introduced along with an exploration of the strategic planning processes involved with formulation, implementation, actions, execution, and control. Restricted to School of Health Sciences major/minor.

**HCM385 - Healthcare Finance & Economics** 385-3 Healthcare Finance and Economics. An analysis of the economics and fiscal issues in healthcare organizations. Students will explore issues that impact access and delivery of healthcare and the impact on the population's health and the fiscal nature of healthcare organizations. Supply and demand for healthcare services from the perspective of consumers, producers, and insurers will be discussed. Financial analysis involving the unique financial structures of the healthcare industry will be explored and applied to reimbursement, working capital, financial statements, and accounting monetary control of the healthcare industry with a special focus on how private and governmental payers form the foundation of health care finance. Prerequisites: ACCT 210 or 220, ECON 240. Restricted to SAH major/minor.

**HCM388 - Legal and Current Aspects** 388-3 Legal Aspects and Current Issues in Health Care. Principles of law and the U.S. legal system are applied, in part, through case study and an exploration of current events, in the areas of health care management. Legal issues include malpractice, contracts, corporate liability, professional liability, patient rights, and the legal aspects of managed care. Restricted to SAH majors/minors.

**HCM390 - Human Resources** 390-3 Human Resources in the Health Professions. Examines factors impacting healthcare organizations and how effective human resources policies and procedures can improve organizational efficiencies within the context of emerging health care models/legislation. The recruitment, hiring, orientation, reviewing, and retention of healthcare professionals in the midst of labor shortages will be addressed with an emphasis of linking outcomes to patient care. Legal and ethical implications associated with the healthcare workforce, including credentialing, CEUs, and unionization will be discussed. Cultural competency will be explored with an emphasis on diversity and inclusiveness for
both the health care professionals and as part of the patient experience. Prerequisite: ENGL 101 with a grade of C or better. Restricted to SAH major/minor.

**HCM410 - Operations Mgmt & QI** 410-3 Operations Management and Quality Improvement in Health Care. Examines the applications of operations management in the framework of health care organizations. Focus will be placed on supply chain and inventory management, forecasting, queuing models, and capacity planning. Determinants to achieve quality management in health care facilities will be explored. Utilizes analytical methods of systematic monitoring and evaluation and the application of quality improvement initiatives. Includes impact on quality of accreditations, credentialing, liability, and governmental regulations. Not for graduate credit. Restricted to SAH majors/minors.

**HCM413 - LTCA** 413-3 Long Term Care Administration. A study of the principles of nursing home management and assisted living services which examines administrative and staffing functions relating to clients, community, public policy, programming, state and federal laws, and financing. Examines post-acute care issues related to seamless transitions along the continuum of patient care. Not for Graduate Credit. Restricted to SAH major/minor.

**HCM420 - Health Care Ethics** 420-3 Health Care Ethics. Exploration of the ethical issues surrounding the delivery of health care services. Students will apply ethical principles and decision making processes to a series of cases involving ethical dilemmas unique to the health care environment. Students will carefully explore governance and regulatory issues associated with health care organizations and how their actions as future health care managers will impact the patients and employees they serve and will be microscopically examined by varying entities. Controversial topics such as abortion, religion, and right to die will be discussed as they relate to patient perspectives, values, beliefs and the health care managers' obligation to respect individuals without bias. Not for graduate credit. Restricted to SAH major/minor.

**HCM421 - Professional Practice** 421-1 to 3 Professional Practice for Health Care Managers. Prepares students for their health care management internship. Resumes, cover letters, internship site selection, and MOUs will be completed by end of this course. Professional development topics such as interview skills and networking will be covered. Not for graduate credit. Restricted to HCM majors. Special approval needed from the academic advisor.

**HCM422 - Internship** 422-2 to 9 Health Care Management Internship. As an intern in a University approved healthcare facility, students will engage in activities related to the healthcare management field. Each student will perform duties as assigned to complete a managerial/analytical project useful to the organization. Report logs and performance evaluation required. Hours and credit to be arranged individually with course instructor and site supervisor. 1 credit hour=75 contact hours. A minimum of 150 contact hours required. No waiver of internship is permitted. Must have an internship site secured from HCM 421 prior to enrolling in HCM 422. End of program review and evaluation will be conducted. Prerequisite: completion of all HCM core courses with minimum grade of C. Restricted to HCM major with consent of Academic Advisor. Not for graduate credit.

**HCM460 - Lean Six Sigma in HC** 460-3 Lean Six Sigma in Healthcare. An introductory course focusing on the Lean Six Sigma approach to improving quality in healthcare organizations. An exploration of error prevention, problem solving, problem detection, change management, and effective and efficient process improvement. Cases will be used to demonstrate how the approach can be applied specifically to the healthcare industry. Restricted to School of Health Sciences majors or minors.

**HCM461 - Phys Practice Operations** 461-3 Introduction to Physician Practice Operations. An introductory course designed to examine the different aspects of operating a physician's practice. Focus is placed on licensing and professional regulation; selection of HMOs, PPOs, and other managed care programs; medical records and regulatory compliance; community outreach required for building a medical practice, and practical development of templates for practice activities such as streamlined appointment scheduling and encounter forms. Not for graduate credit.

**HCM468 - HC Coding Procedures II** 468-3 Health Care Coding Procedures II. Advanced course in medical coding and claims auditing. This course examines coding audits associated with regulatory bodies such as OIG, DOJ, CMS, RAC. Students will learn to extract specific clinical data and utilize it for quality improvement initiatives, data analytics, patient marketing, reporting mechanisms, claims and services audits, and managerial decision making in clinical and non-clinical environments. Emphasis is placed on calculating and reporting healthcare outcomes and the legalities/ethical challenges of accurate
medical coding for EHR/EMRs, physician practices, hospitals, hospice, and other organizations that provide health care services. Prerequisite: HCM 368 with a grade of C or better. Not for graduate credit.

**HCM471 - Topics in HCM** 471-4 Topics in Health Care Management. An advanced seminar course addressing current issues impacting the field of health care and health care management. A program of reading, analysis, and presentation will be developed as correlates with current events and/or issues in health care. Funding opportunities and agencies will be identified. Students will participate in grant-writing projects specific to the areas discussed in the course following university procedures. Course topics will vary as they are intended to address current issues which rapidly change in health care and health care management. This is an intensive reading and writing course. Prerequisite: ENGL 101 or higher. Restricted to the SAH major/minor. Not for Graduate Credit.

**HCM499 - Individual Study** 499-1 to 3 Individual Study. Provides advanced health care management/informatics or administration students with the opportunity to develop a special program of studies to fit a particular need not met by other offerings. Each student will work under the supervision of a sponsoring program faculty member approved by the HCM Program Director. Restricted to School of Health Sciences majors. Requires special permission from HCM Program Director.

**Health Care Management Faculty**

Cataldo, Jessica, Clinical Instructor, MPH, University of Illinois at Chicago, 2014.
Collins, Sandra K., Professor, Ph.D., Southern Illinois University Carbondale, 2010.
Shaw, Thomas A., Associate Professor, Ph.D., Southern Illinois University, 2005.

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Last updated: 02/06/2017

**Southern Illinois University**
Carbondale, IL 62901
Phone: (618) 453-2121

**Catalog Year Statement:**
Students starting their collegiate training during the period of time covered by this catalog (see bottom of this page) are subject to the curricular requirements as specified herein. The requirements herein will extend for a seven calendar-year period from the date of entry for baccalaureate programs and three years for associate programs. Should the University change the course requirements contained herein subsequently, students are assured that necessary adjustments will be made so that no additional time is required of them.