Health Care Management

The Health Care Management (HCM) major provides coursework and experience across the spectrum of health care supervision and management. Many Health Care Management graduates obtain supervisory and administrative positions in various health and medical facilities such as hospitals, nursing homes, public health departments, health insurance companies, or physician practices. Other graduates successfully complete graduate programs in a variety of business or health-related areas of study. The Bachelor of Science degree in Health Care Management accommodates beginning students as well as students who have professional preparation in health-oriented fields from colleges and universities, technical institutes, community colleges, proprietary institutions or military schools. Graduates of diploma programs also may be eligible for admission. Students in health care management build upon their background through a combination of major core courses, electives within HCM, approved electives and the SIU University Core. The HCM program is certified by the Association of University Programs in Health Administration (AUPHA).

Students in the major must meet with the HCM Academic Advisor to plan their courses of study. Prospective students may complete their University Core Curriculum requirements and career electives at approved institutions, provided that four-year school and residence requirements are met.

Completing courses at any accredited college or university may satisfy the 39-hour University Core Curriculum requirements; credit received through CLEP, USAFI, DANTES; or through proficiency examinations. The Capstone Option is available to students who have obtained a business or health care-related Associate in Applied Science degree or its equivalent, and who have a GPA of at least 2.0 on a 4.0 scale (SIU calculation) on all work prior to the completion of the Associate in Applied Science degree. For more information please view the Capstone Option section.

Students may apply for credit toward degree completion for previous work experience (HCM 258) or educational and occupational experience (HCM 259). Credit is established by the HCM Academic Review Committee. This committee meets once during the spring and once during the fall. No summer submissions are accepted. Application for credit should be made by contacting the HCM Academic Advisor no later than the end of the student’s first semester or no later than after 12 semester hours of completed HCM coursework. Submissions not following these guidelines will not be considered.

Students may request Individual Study opportunities (HCM 299 or HCM 499) through the HCM Academic Advisor. Approval to supervise an Individual Study is at the discretion of the HCM Faculty member that typically teaches the class on-campus. Students need to submit their request for an Individual Study, in writing, to the HCM Academic Advisor by the 6th week of the semester PRIOR to the semester in which the student wishes to complete the Individual Study. The Academic Advisor will forward the student’s request to the Program Director for distribution to the appropriate Faculty member for consideration.

In addition to University requirements, students must successfully complete all HCM core courses with a grade of C or higher prior to completing their required HCM 422 internship. Students receiving lower than a C in any HCM core course can only repeat that course once with the exception of HCM 422 which cannot be repeated if failed unless special circumstances apply as determined by the HCM Academic Review Committee. Students must maintain a minimum GPA of 2.0 within the Health Care Management major for graduation. Students receiving a grade lower than a C twice in any individual core HCM course and those who fall below a 2.0 GPA for two subsequent semesters are immediately dropped from the HCM program due to lack of academic performance.

Students participating in internships may be required to undergo a criminal background check and drug screening. Students who do not satisfactorily pass the background check and drug screening may find it difficult to secure an internship in the field of health care and may be removed from the HCM program. The Internship requirement cannot be waived except for students in other SAH programs who have satisfactorily completed that program’s required clinical internship as long as the clinical internship included exposure to health care related management competencies related to their future field of clinical practice. Students will initiate and complete the processes involved with internship site selection and applicable SIUC approval processes. Internship hours cannot begin until all approvals have been
obtained from the faculty member overseeing the internship processes, the internship site, and SIUC. Any contact hours students participate in prior to the internship being appropriately approved cannot be counted toward the required 150 contact hours.

Given the nature of the industry, there may be class projects or presentations when students are required, by an individual professor and/or the HCM Program Director, to dress professionally.

Online core courses in the HCM program are restricted to online HCM students only. On campus core courses in the HCM program are restricted to on campus HCM students. The HCM program prohibits moving from one format to the other. Students may petition the Program Director to change formats due to a documental medical condition. Such petitions will be taken under consideration only when the proper documentation is received for review.

### Bachelor of Science Degree in Health Care Management Requirements

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Core Curriculum Requirements - (Recommend ECON 240, PSYC 102, HED 101/HND 101/KIN 101).</td>
<td>39</td>
</tr>
<tr>
<td>Required Prerequisite/Background Courses: AH 105; HCM 310; ACCT 210 or ACCT 220; ECON 240 (or equivalents).</td>
<td>11</td>
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<tr>
<td>Requirements for Major in Health Care Management</td>
<td>48</td>
</tr>
<tr>
<td>Core Requirements: HCM 320, HCM 340, HCM 360, HCM 364, HCM 365, HCM 366, HCM 375, HCM 382, HCM 384, HCM 385, HCM 388, HCM 390, HCM 410, HCM 413, HCM 420, HCM 421</td>
<td>46</td>
</tr>
<tr>
<td>Internship: HCM 422</td>
<td>2</td>
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<tr>
<td>Other Requirements for Major in Health Care Management</td>
<td>19</td>
</tr>
<tr>
<td>AH 415, HCM 368, HCM 460, HCM 461, HCM 468, HCM 471 = Students in other SAH programs may use the core required courses taken toward that major to meet this requirement for the Health Care Management major.</td>
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<tr>
<td>Health Care Management Elective (students must choose one from the options below)</td>
<td>3</td>
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<tr>
<td>Any Accounting, Finance, Physiology course (at a 200 level or higher) NOT already counted elsewhere in the student's degree or, CCJ 461, CS 105, CS 200B, ECON 330, ECON 334, IMAE 390, IMAE 430, IMAE 450, IMAE 465, IMAE 470A, IMAE 470B, IMAE 475, IMAE 476, IMAE 480, ISAT 216, ISAT 224, ISAT 229, ISAT 292, ISAT 325, ISAT 365; MATH 109-111, MATH 125-251, MATH 302-205, MATH 318, MATH 380, MGMT 452, PARL 345, PARL 360, PH 330, PH 440, PH 441, PH 485, PH 489, PHIL 344, PH 345, PSYC 223, REHB 401-401H, REHB 405, REHB 446, SOC 465, NOT already counted towards the student's degree elsewhere.</td>
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<td>Total</td>
<td>120</td>
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Health Care Management Minor

The Health Care Management program offers three minors. All prerequisites of courses in the minors must be satisfied. Students must consult the HCM Academic Advisor in the School of Allied Health to declare a minor.

The minor in Health Care Management (HCM) is designed to prepare undergraduate students interested in health care management with the skills and knowledge to prepare for graduate study or work in the health care field: The HCM minor is comprised of 20 credit hours of coursework. A “C” or higher is required in all HCM core courses taken and 18 semester hours must be completed at SIU. Students must complete these courses:

AH 105-Medical Terminology  
HCM 320-Health Policy and Politics  
HCM 340-Managerial Epidemiology and Population Health  
HCM 360-U.S. Healthcare Systems  
HCM 366-Health Information Management  
HCM 388-Legal Aspects and Current Issues in Healthcare  
HCM 420-Healthcare Ethics

Long Term Care Administration Minor

The minor in Long Term Care is designed for students with an interest in a Long Term Care (LTC) specialization. The LTC minor is comprised of 17 credit hours of coursework. The course sequence is part of the eligibility requirements for those who wish to sit for the Illinois Nursing Home Administrator Licensure Examination. Students must complete these courses:

AH 105-Medical Terminology  
HCM 364-Organizational Behavior in Healthcare Organizations  
HCM 385-Health Care Finance  
HCM 390-Human Resources in Health Professions  
HCM 413-Long Term Care Administration  
AH 415-Issues Related to Social Gerontology and Mortality

Note: Eligibility requirements, as published by the Illinois Department of Professional Regulation (IDPR), are subject to change without notification. It is the student’s responsibility to verify IDPR regulations to assure their requirements have not changed. Reciprocity of eligibility to sit for the Licensure Examination, or serve in an administrative role, in other states is the student's responsibility to verify.

Health Information and Informatics Management Minor

The minor in Health Information and Informatics Management (HIM) is designed for students with an interest in a medical billing, reimbursement, auditing, and/or compliance specialization. The HIM minor is comprised of 20 credit hours of coursework. A grade of "C" or higher is required in all courses and all 20 semester hours must be completed at SIU. Students must complete these courses:

AH 105-Medical Terminology  
HCM 360-U.S. Health Care Systems  
HCM 366-Health Information Management  
HCM 368-Health Care Coding Procedures I  
HCM 388-Legal Aspects and Current Issues in Health Care  
HCM 410-Operations Management and Quality Improvement in Health Care  
HCM 468-Health Care Coding Procedures II

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Carbondale, IL 62901

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Phone: (618) 453-2121

**Catalog Year Statement:**
Students starting their collegiate training during the period of time covered by this catalog (see bottom of this page) are subject to the curricular requirements as specified herein. The requirements herein will extend for a seven calendar-year period from the date of entry for baccalaureate programs and three years for associate programs. Should the University change the course requirements contained herein subsequently, students are assured that necessary adjustments will be made so that no additional time is required of them.